



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

04 February 2026

DIVISION MEMORANDUM
No. 080 s. 2026

**ADVICE ON THE SCHOOL ASSIGNMENTS OF THE DESIGNATED ASSISTANT
SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to DepEd Order No. 024, s. 2025, titled *Guidelines on the Implementation of the Expanded Career Progression System for Teachers and School Heads in the Department of Education*, and carry out the implementation of its transitory provisions, this office informs the field that there are designated Assistant School Heads in the select elementary or secondary schools who will assist the school heads in the effective and efficient management of schools effective **February 4, 2026**.
2. Attached is the list of assignees, with their respective schools indicated opposite to their names.
3. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: As stated
Reference: DepEd Order No. 24, s. 2025
To be indicated in the Perpetual Index
under the following subjects:

ASSISTANT SCHOOL HEAD DESIGNATE

OSDS Personnel Unit – advice on the school assignments of the designated assistant school heads
PERQ4GFN-002363/February 4, 2026

ASSIGNMENT OF ASSISTANT SCHOOL HEAD DESIGNATES

NO.	NAME	POSITION TITLE	SCHOOL ASSIGNMENT
1	Maricel L. Abella	Master Teacher I	Tayabas East Central School
2	Geraldine M. Constantino	Assistant School Principal I	Luis Palad Integrated High School (Senior High School)
3	Raymund O. Hugo	Head Teacher IV	Luis Palad Integrated High School (Junior High School)
4	Josephine B. Ramos	Head Teacher IV	Tayabas West Central School I
5	Marvin J. Rosales	Head Teacher IV	West Palale National High School
6	Maria Madel C. Rubia	Head Teacher IV	Buenaventura Alandy National High School
7	Wilma G. Zaide	Head Teacher IV	Dapdap Integrate School
*****nothing follows*****			